



APPLICATION FOR BUILDING PERMIT

Application Fee: \$50 (no fee for fence)

To the Common Council of the City of Merrill; application is hereby made by:

Applicant: _____ Phone: _____

Address: _____

For a building permit to construct a _____ building for intended use
(Frame, Brick, Tile, etc.)

As a _____ to be constructed at _____
(Dwelling, Store, Building, Fence, etc.) (Address)

Other: (please explain)

Dated this _____ day of _____ 201_____.

Applicant or Agent

APPLICATION REVIEW (OFFICE ONLY)

Agricultural Exempt

Recommendation by Planning Commission: _____ Approved _____ Disapproved

Date: _____ By: _____ Title: _____

Review by City Council: _____ Approved _____ Disapproved

Date: _____ By: _____ Title: _____

Permit granted this _____ day of _____ 201_____.

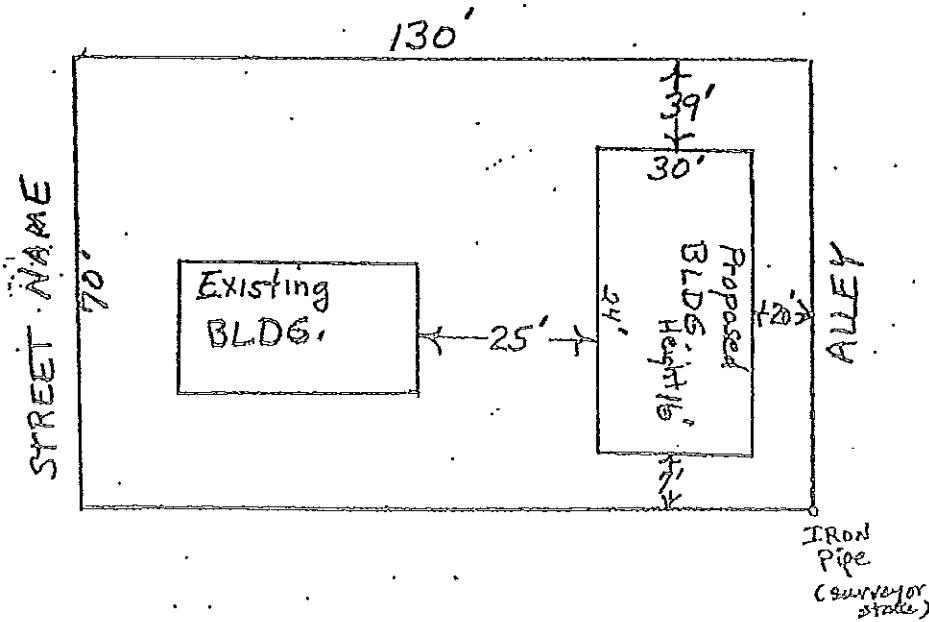
Recorder

BEFORE A BUILDING PERMIT CAN BE REVIEWED, THE FOLLOWING INFORMATION IS NEEDED:

PLOT PLAN

1. Showing lot dimensions & corner markers.
2. Existing buildings on lot and distance to proposed building.
3. Distance of proposed building to the lot lines.
4. Existing easements.
5. Existing streets by name.
6. Dimensions of proposed building.
7. Proposed water & sewer lines (if applicable)
8. Other pertinent information.

PLOT PLAN SAMPLE:



WITHOUT THE ABOVE INFORMATION YOUR PLANS MAYBE RETURNED TO YOU FOR FURTHER INFORMATION, THUS DELAYING THE PERMIT PROCESS.