



## City of Merrill

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### Right of Way Construction Permit

The City of Merrill may allow construction of private utilities, public utilities, and other improvements deemed necessary within its street right-of-ways. Contractors performing the work or owners are required to comply with the following requirements, as noted in this permit application, before any work commences within the right-of-way.

**Date:** \_\_\_\_\_

**Owner of Utility:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_

**Description of Work:** \_\_\_\_\_

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**Submit map of proposed work and excavation:**

This shall include right-of-way widths, pavement widths, existing utility locations, driveways, and any other existing improvements on the right of way. It is the applicant's responsibility to locate right-of-way lines, by survey if necessary. The map shall show the utilities or improvement to be constructed in the right-of way.

**Traffic Control:**

Submit a traffic control plan indicating signing, detours, proposed street closures, flagging, etc.

**Work Requirements:**

- All asphalt will be sawcut 6 inches wider on each side of the proposed trench.
- All trench excavation will be removed by the Contractor and disposed of by the Contractor.
- All trench backfill shall be ¾ inch – minus material and shall be compacted to 95% of maximum dry density with 2% of optimum moisture.
- Slurry fill of trenches may be required if deemed necessary by the City Engineer.
- Trench width must allow 6 inches between multiple pipes to conduits and 6 inches clear on sides.
- Open trenches are not allowed after working hours. Use anchored trench plates as required.
- Trench limit during construction is limited to 50 feet at any one time. Keep backfill up to working areas.
- Asphalt replacement will be a minimum of 4 inches or the depth of existing asphalt if over 4 inches.
- Place new asphalt in trenches in two lifts, existing asphalt cuts will be heavily tacked before asphalt placement.
- Trench settlement will be warranted for two years by Contractor. Any settlement noted will be promptly repaired by the Contractor.
- Boring for utilities under streets is preferred. Utility must be placed in a ridged conduit during bore. Bore pits and related excavation will be treated to the same standards as trench excavation.

**Insurance Requirements:**

General Commercial Liability: \$ 1,000,000 Certificate of Insurance must name City of Merrill as additional insured.

100% Performance Bond for completion of the work. Bond amount to be determined by City Engineer.

**Schedule Requirements:**

Submit schedule to Public Works Director and notify 24 hours before any work commences.

**CITY USE ONLY**

**Bond Amount:** \_\_\_\_\_

**Approved for Construction:**

\_\_\_\_\_  
City Engineer

\_\_\_\_\_  
Public Works Director

**Additional Comments and Requirements:**