

## **REGULAR BUSINESS MEETING**

Tuesday May 12, 2020

6:00 P.M.

**Meeting to be held at the Merrill City Hall, 301 E. Second Street, Merrill, OR**

### **MEETING CALLED TO ORDER**

### **ROLL CALL**

### **FLAG SALUTE**

**MAYOR'S STATEMENT:** "To avoid meeting disruptions, please place cell phones on silent mode during the meeting. All meetings are recorded. When addressing the City Council, please state your name and speak clearly."

### **PUBLIC COMMENT:**

The public is invited to provide their comment and opinion to the City Council at this time on issues of their concern. Non-emergency issues brought up in this forum will not be considered tonight other than in this preliminary discussion, but if found to be warranted, may be considered at a future meeting of the City Council. Public comment is limited to five minutes per person.

### **CONSENT AGENDA:**

Any item on the Consent Agenda will be removed and considered as a part of the regular agenda upon the request of any member of the City Council or public.

### *Meeting Minutes:*

1. Approve March 10, 2020 Meeting Minutes
2. Approve March 17, 2020 Meeting Minutes
3. Approve April 30, 2020 Meeting Minutes

### *Building Renewal Permit:*

#### Phone poll(s):

- Utility Shut-off Suspension (Councilor Johnson and Councilor Smith approves via text, Councilor Carleton and Councilor Hinton approved verbally) Approved 4-0 in favor.
- Purchase water meters from Ferguson Waterworks for \$1752.00 (Councilor Smith, Councilor Hinton, Councilor Johnson, and Councilor Carleton approved verbally) Approved 4-0 in favor.
- Project Merrill Beautification Funds Revision (Councilor Hinton approved verbally, Councilor Smith and Carleton approved via text) Approved 3-0 in favor.
- City Hall Closure (Councilor Johnson, Councilor Carleton, and Councilor Hinton verbally approved). Approved 3-0 in favor.
- Business License Renewal Approval- Betos Novedades Delivery Business License; Bigg M Properties Rental Business License, Tacos ala Mexicana Business License, La Michocana Business License (Councilor Johnson approved verbally, Councilor Smith approved written, Councilor Carleton approved via email) Approved 3-0 in favor.
- Rural Klamath Connects RE: Protective Face Masks Partnership \$300-\$400 (Councilor Carleton approved verbally, Councilor Johnson approved verbally, Councilor Smith approved written) Approved 3-0 in favor.
- Resolution 2020-813: Adopting Novel Coronavirus/COVID-19 Emergency Leave Policy and Paid Sick Leave for COVID-19 Issues (Councilor Smith and Councilor Carleton approved via email, Councilor Johnson approved verbally) Approved 3-0 in favor.
- Reynold's Ag Service Invoice for Tractor Repair: \$1343.00 (Councilor Smith approved verbally (9:35 a.m.); Councilor Carleton approved verbally (9:30 a.m.); Councilor Johnson approved verbally (9:51 a.m.) Councilor Hinton approved verbally (10:55 a.m.) Approved 4-0 in favor.

*Business Licenses Renewals:* Henry Hernandez Business License (Seasonal/Lawn Care)

### *Business Licenses:*

### *Bills for Approval:*

4. Payables for Approval
5. Water Sewer Transfer Approval

### **STAFF REPORTS:**

### **POLICE:**

- Report

**CODE ENFORCEMENT:**

- Report

**PUBLIC WORKS:**

- Report

**RECORDER:**

- Report

**LAWYER:**

- Report

**PLANNING:**

- Report

**PROJECT MERRILL:**

**LOST RIVER ARTS AND CULTURAL ALLIANCE:**

**NEW BUSINESS:**

- Utility Shut-off Suspensions
- Merrill Commercial Property Purchase Offer
- Discuss Extension of Merrill Commercial Property Contract
- Open City Council Position Due to Resignation
- Appoint City Clerk as Code Enforcement Officer
- Discuss Business License Approval Based Upon Compliance to Code
- Determine Sequence of Reopening

**OLD BUSINESS:**

- Update on U.S. Census
- Tourism Improvement Area (TIA)
- Solar Plant Landscaping Maintenance Update

**ACTION ITEMS/GENERAL BUSINESS:**

**ORDINANCES:**

- Bill 2026 Hunter Communications, Inc. Franchise Ordinance: Third Reading

**RESOLUTIONS:**

- Resolution 2020-812: Tourism Improvement Area Consent Agreement
- Resolution 2020-814: Transfer 19/20 FY Payroll Taxes Per Budget Law
- Resolution 2020-815: Transfer Funds to Comply with Budget Law Requirements
- Resolution 2020-816: City Council Signature Authorization (Bank Authorization Letter)

**OTHER – ADDRESS ITEMS FOR FUTURE AGENDAS:**

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**ADJOURN Regular Session:**

