**CITY OF MERRILL**
**REGULAR BUSINESS MEETING**
Wednesday, November 11, 2026
6:00 P.M.
**Meeting to be held at the Merrill City Hall, 301 E. Second Street, Merrill, OR**

# Cancelled-No Quorum

Matters for council consideration not scheduled on the agenda can be addressed by the general public under the "Public Comment" section in the agenda. Testimony must be presented according to Council procedures. Items of non-emergency nature may be scheduled for future Council determination in order to provide sufficient time to analyze this issue.

1. **MEETING CALLED TO ORDER**
2. **ROLL CALL**
3. **FLAG SALUTE**
4. **MAYOR'S STATEMENT:**

"To avoid meeting disruptions, please place cell phones on silent mode during the meeting. All meetings are recorded. When addressing the City Council, please state your name and speak clearly."

5. **PUBLIC COMMENT:**

The public is invited to provide their comment and opinion to the City Council at this time on issues of their concern. Non-emergency issues brought up in this forum will not be considered tonight other than in this preliminary discussion, but if found to be warranted, may be considered at a future meeting of the City Council. Public comment is limited to five minutes per person.

6. **HEARING:**

**6.1 Protest of Fence Application 14-2025**
**Background:** Two abatement notices were mailed due to new construction fence built out of compliance due to visual safety hazard to pedestrians and traffic. Residents request to retain 6' fence on Front Street. Fiscal Impact: Unknown.
**Recommended Motion:** Enforcement of File #14-2025 4110-002DD-06000 Fence Application was approved July 09, 2025 with additional requirements: "at the intersections of Garfield Street and Front Street. At Front Street and alley side there must be a minimum 30-foot clear vision triangle. Front Street must be 4-foot in height going north. Alley side and Garfield Street go back 15 feet at 4 feet in height. Thereafter, 4-foot to 6-foot high fence is acceptable.

7. **CONSENT AGENDA:**

Any item on the Consent Agenda will be removed and considered as a part of the regular agenda upon the request of any member of the City Council or public.

**Meeting Minutes:**

**7.1 Approve October 14, 2026 Regular Business Meeting Minutes**
**Background:** Approve the minutes which summarizes all business by the City Council for the Business Meeting held on the date stated above. Fiscal Impact: None.
**Recommended Motion:** Approve minutes as presented.

**Business License:**

**7.2 Vine and Barrel Weekend License; Chuy's Barbershop 2027 Annual Business License**
**Background:** Vine and Barrel Weekend License wine tasting at Civic Center; Chuy's Barbershop at 132 E. Front Street. Fiscal Impact: $115.00 Revenue for FY 26/27.

**Recommended Motion:** Approve Business Licenses as presented.

**Phone Poll Ratifications:**

**7.3 October 27, 2026 9:12 a.m. Approve Protest of File #14-2025 be moved to December 09, 2026 (Councilor Baley-Verbal; Councilor Johnson-Text; Councilor Gatliff-Text) Approved 3-0 in favor.**

**Background:** City Councilors were polled for time sensitive City Business on the dates stated above. Fiscal Impact: None.

**Recommended Motion:** Ratify phone polls as presented.

**Bills for Approval:**

**7.4 (a) Payables for Approval**

**Background:** Payables for approval require 2 signatures on checks and a majority vote. Fiscal Impact: 10/1/26-10/31/26 General Fund Expenditures $24,670.53; Water Sewer Expenditures $19,872.46; Street Fund Expenditures $9,491.30 for 26/27 FY.

**Recommended Motion:** Approve Payables for Approval as presented.

**7.4(b) Water Sewer Transfer**

**Background:** Transfer $4.00 per sewer connection and $12.00 per water connection per monthly utility payment from Water Sewer Checking to Water Sewer Reserve for Lagoon Principal Annual Loan Payment and Water Improvement Project Annual Loan Payment. Fiscal Impact: Transfer of $7,324.00.

**Recommended Motion:** Approve Water Transfer as presented.

**8. STAFF REPORTS:**

**8.1 POLICE:**
Report

**8.2 PUBLIC WORKS**:
Report

**8.3 RECORDER:**
Report

**8.4 LAWYER:**
Report

**8.5 CODE ENFORCEMENT**:
Report

**8.6 PLANNING:**
Report

**7.6 (a) Approve *Municipal Code Article 154 Development Code* June 12, 2007, Updates Per DLCD Guidelines**

**Background:** Tabled. Fiscal Impact: None.

**Recommended Motion:** None.

**9. LOST RIVER ARTS AND CULTURAL ALLIANCE:**
Report

**10. NEW BUSINESS:**

**10.1 Appointment to Position #4**

**Background:** Applications for November Ballot was due August 25, 2026. Applications were submitted for Position #3 and Position #2. Position #4 remains unfilled. Mark Warner and Carlos Rivera submitted a written interest in the position 8/31/2026. Fiscal Impact: None.

**Recommended Motion:** Mayor Guthrie appoints Position #4. City Council motions to approve or oppose the appointment, unless write-in is elected to position.

**10.2 4 Inch Waterline at Willow and Elm Street**

**Background:** 4-5 houses are expected to be constructed within the next 2-3 years on a vacant lot, which will require water upgrades. Fiscal Impact: $1,500.00-$3,000.00 Expenditure.
**Recommended Motion:** Approve construction of 4-inch waterline as presented or table until 27/28 FY Budget.

**11. OLD BUSINESS:**

**12. ACTION ITEMS/GENERAL BUSINESS:**

**13. ORDINANCES:**

**13.1 Ordinance 2073 Stimulus Franchise Agreement**
**Background:** Stimulus Communications purchased FireServe Communications and is in the process of merging, which requires a new Franchise Agreement between Stimulus Communications and the City of Merrill. Fiscal Impact: Franchise Revenue
**Recommended Motion:** None. First Reading.

**14. RESOLUTIONS:**

**14.1 Resolution 2026-1009 Transfer Funds to Comply with Budget Law Requirements**
**Background:** Purchases made with debit card are withdrawn from General Fund Checking. Payments made using POS Terminal are deposited into Water Sewer Checking. Transfers per 26/27 FY Budget and corrections for clerical errors. A resolution is required to transfer funds for 26/27 FY appropriations. Fiscal Impact: None.
**Recommended Motion:** Approve resolution as presented.
**14.2 Resolution 2026-1010 Resolution Authorizing the City's Participation in the League of Oregon Cities' Legal Program Providing Limited Legal Advice to Oregon Cities Located in LOC's Region 10-South Central Oregon**
**Background:** The current resolution the City of Merrill passed for limited free legal advice through LOC has expired. Renewing the option to utilize LOC's legal program. Fiscal Impact: None.
**Recommended Motion:** Approve resolution as presented.

**15. OTHER – ADDRESS ITEMS FOR FUTURE AGENDAS:**

**16. PUBLIC COMMENT:**
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**17. ADJOURN Regular Session:**